



## Lee County Board Meeting Minutes

Lee County, Illinois

Mar 21, 2024 at 6:00 PM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E. 2nd. St, Dixon, IL 61021

### I. Call to Order:

Chairman Olson called the regular session of the Lee County Board to order March 21, 2024, at 6:01 P.M. at the Old County Courthouse, 3rd Floor Boardroom in Dixon.

### II. Pledge of Allegiance:

Chairman Olson led the Pledge of Allegiance

### III. Invocation - Pastor Mike Worrell - Grace Point Church

Pastor Mike Worrell - Grace Point Church - led the board in an invocation.

### IV. Roll Call:

Clerk Petersen called the roll: Member physically present were Chairman Olson, Bivins, Book, Freil, Gascoigne, Hudson, Kitson, Koppien, Naylor, Robertson, Shippert, Skrogstad, Wilson and Zeman. Present Via Zoom: Pearson and Schielein. Absent: Akre and Mimini.

### V. Announcements:

A. Please mute or turn off cell phones

B. Shelley Dallas Over 30 Year Acknowledgement - County Board Chairman

County Board Member Mr. Bivins spoke on behalf of Shelley Dallas's 30 Year Acknowledgement with Lee County.

### VI. Approval of Board Minutes: February 22, 2024 Regular County Board Meeting

There were no revisions to the minutes; stand as read.

### VII. Monthly Resolutions: Joseph Meyer Resolutions (Roll Call) - None

### VIII. Zoning and Planning

A. Petitions Going To the Zoning Board of Appeals: 1 Petition

1. Petition No. 24-P-1623 by Petitioner Irish Eyes Farms, LLC, regarding PINs #16-01-13-100-001 and 16-01-14-200-003, located in Palmyra Township.

**Motion to move** Petition 24-P-1623 to the Zoning Board of Appeals. **Moved** by Mr. Freil. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

B. Petitions Going To the Planning Commission: 1 Petition

1. Petition No. 24-P-75 by Lee County Zoning Office for Text Amendments.

**Motion to move** Petition 24-P-75 to the Planning Commission. **Moved** by Mr. Freil. **Second** by Mr. Skrogstad. Discussion: Ms. Henkel Lee County Zoning Administrator spoke on behalf of this Petition. Highlights:

1. Proposed Chicken Ordinance
2. Does not apply to the Ag District
3. Only applies to properties that are zoned R2 single family residential in unincorporated Lee County
4. Proposal is to have a accessory use in the R2 District
5. Restrictions proposed are: 1. Unlawful for any person to own, house or raise or keep chickens within the R2 single family residential district unless it is done in compliance with the provisions of this subsection. 2. No property shall have more than 6 chickens, no roosters. 3. Owner or occupant of any property keeping, housing, or raising chickens in accordance with this subsection shall provide and maintain adequate fencing and or an enclosure sufficient in size and strength to confine the chickens. 4. All enclosures must be located at least 15 feet from any property line, must not be placed in any front yards and or side yards and must be always maintained in a clean and sanitary condition. 5. Manure and waste shall not be allowed to accumulate and must be cleaned up on a regular basis. 6. Slaughtering and processing of chickens on the

property is prohibited. 7. Chickens shall be for personal use only. 8. No other farm animals or livestock are permitted. 9. If property becomes vacant of the accessory use of chickens for more than 90 days or more than the property owner shall be required to remove any enclosure and fencing. 10. Any property owner who does not comply with the restrictions would be subject to penalties and fines.

6. A public hearing is set for April 1st before the Planning Commission.

**Motion carried** unanimously by voice vote.

C. Petitions Coming From the Zoning Board of Appeals: 1 Petition

1. Amended Petition 23-P-1617

**Motion to approve Resolution #2024-03-001** Granting A Special Use Permit for a Commercial Solar Energy Facility Steward Creek Solar LLC - Phase II. **Moved** by Mr. Kitson.

**Second** by Ms. Naylor.

**Roll call vote is called.**

**YES:** Book, Freil Gascoigne, Hudson Kitson, Koppien, Naylor, Skrogstad, White, Wilson, and Zeman

**NO:** Bivins, Pearson and Shippert

**ABSTAIN:** Huss, Robertson, and Olson

**ABSENT:** Akre and Mimini

**NO VOTE:** Schielein

**Motion carried by roll call vote.**

2. Resolution: Steward Creek Solar, LLC. Petition No. 23-P-1617 PIN# on attached petition.

D. Petitions Coming From the Planning Commission: None

IX. Administrator Monthly Update and Board Member Comments

County Administrator Jeremy Englund spoke on three topics:

- Broadband breakthrough and the creation of surveys
- Lee County Election Process and witnessing Election Night procedures.
- Witness Drug Court Graduation

- X. Public Comments:  
None
- XI. County Organization Presentations/Updates:  
None
- XII. Reports of Standing Committees:
  - A. County Services Committee: Jack Skrogstad, Chair  
Mr. Skrogstad gave his report. Minutes are in the agenda packet.
  - B. Public Safety and Court Services Committee: Mike Koppien, Chair  
Mr. Koppien gave his report.
  - C. Facilities and Maintenance Committee: Tom Wilson, Chair  
Mr. Wilson gave his report.
  - D. Claims Committee: Mike Zeman, Chair  
Mr. Zeman gave his report. Total of 108 Claims were submitted and approved.
  - E. Finance: Jim Schielein, Chair  
In Mr. Schielein absent Mr. Book gave the report.
  - F. Executive Committee: Bob Olson, Chair  
Mr. Olson stated minutes are in the agenda packet.
- XIII. Reports of Other Committees or Appointments
  - A. Board of Health: Katie White, Liaison  
Ms. White gave her report.
  - B. 911 Board: Keane Hudson, Liaison  
Mr. Hudson gave his report.
  - C. Tri-County Opportunities Council: Reed Akre, Liaison  
No report.
  - D. Blackhawk Hills Regional Council/Lee-Ogle Enterprise Zone: Angie Shippert, Liaison

Ms. Shippert had no report.

- E. Lee County Industrial Development Association (LCIDA): Reed Akre, Liaison

No report.

- F. Counties of Illinois Risk Management (CIRMA): Mike Zeman

Mr. Zeman had no report.

- G. United Counties Council of Illinois (UCCI): Tom Kitson. Liaison

Mr. Kitson gave his report. Minutes are in the agenda packet.

- H. Illinois Association of County Board Members (IACBM): Mike Koppien

Mr. Koppien gave his report.

XIV. Unfinished Business:

- A. Ordinance: Amending Administrative Impound Fee - (held over from February)

**Motion to approve Ordinance #2024-03-002** Amending Administrative Impound Fee. **Moved** by Mr. Freil. **Second** by Mr. Gascoigne. **Motion carried** unanimously by voice vote.

XV. New Business:

- A. Resolution: Appropriation for County Matching Funds

**Motion to approve Resolution #2024-03-003** Appropriation for County Matching Funds. **Moved** by Mr. Robertson. **Second** by Ms. Naylor. **Motion carried** unanimously by voice vote.

- B. Resolution: Establishing a Class II Truck Route

**Motion to approve Resolution #2024-03-004** Establishing a Class II Truck Route. **Moved** by Mr. Wilson. **Second** by Ms. White. **Motion carried** unanimously by voice vote.

- C. Resolution: Joint Funding Agreement for State Participation

**Motion to approve Resolution #2024-03-005** Joint Funding Agreement for State Participation. **Moved** by Mr. Freil. **Second** by Ms. Naylor. **Motion carried** unanimously by voice vote.

D. Certificate of Authority

**Motion to approve Resolution #2024-03-006** Certificate of Authority. **Moved** by Mr. Kitson. **Second** by Mr. Wilson. **Motion carried** unanimously by voice vote.

E. LOTS/RMTD Asset Transfer Agreement

**Motion to approve Resolution #2024-03-007** LOTS/RMTD Asset Transfer Agreement. **Moved** by Mr. Freil. **Second** by Mr. Gascoigne. **Motion carried** unanimously by voice vote.

F. Building Permit Form – discussion

**Motion to table** the Revision to the Zoning & Building Fee Schedule. **Moved** by Mr. Koppien. **Second** by Mr. Wilson. **Motion carried** unanimously by voice vote.

G. BAR form for the Sheriff's Office New Squad Purchase

**Motion to approve** the Sheriff's Office New Squad Purchase. **Moved** by Ms. Naylor with the contingency that both of the villages that are involved sign the contract that is presented. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

XVI. Appointments:

A. Resolution: Re-appointment John Beverage to the Housing Authority

**Motion to approve Resolution #2024-03-008** Re-appointment John Beverage to the Housing Authority. **Moved** by Mr. Kitson. **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.

XVII. Executive Session:

None

XVIII. Approval of County Officers Reports/Quarterly Treasurer's Report

**Motion to approve** the County Officers Reports/Quarterly Treasurer's Report. **Moved** by Mr. Koppien. **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.

- XIX. Approval of Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid (Roll Call Vote)

**Motion to approve** the Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid. **Moved** by Mr. Bivins. **Second** by Mr. Robertson.

**Roll call vote is called.**

**YES:** Book, Freil, Gascoigne, Hudson, Huss, Kitson, Koppien, Naylor, Pearson, Robertson, Shippert, Skrogstad, White, Wilson, Zeman, Bivins, and Olson.

**NO:** None

**Absent:** Akre and Mimini.

**No Vote:** Schielein

**Motion carried by roll call vote.**

- XX. Approval of Board Member Mileage and Per Diem for January Meetings

**Motion to approve** the Board Member Mileage and per Diem. **Moved** by Mr. Wilson. **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.

- XXI. Motion to Adjourn:

**Motion to adjourn.** **Moved** by Mr. Wilson. **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.

Adjourned at 6:51 P.M.

Bob Olson Chairman Lee County Board

Attest: Nancy Petersen Ex-Officio Clerk of the Lee County Board